



Office of the Mayor-President

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Kris R. Goranson
Director of Purchasing

ADDENDUM NO. 1
November 19, 2021

Your reference is directed to: **File Number: 21-91054**

Solicitation Number: **A21-91054 Printing of Inserts**

scheduled to open: **December 1, 2021**

The following Addendum No. 1 – Questions & Answers will be made part of the above referenced solicitation.

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

cc: Bid File 21-91054

dsstewart@brla.gov
225-389-3259 x 3264

Signature

Date

Company

**Addendum No. 1 – Questions & Answers
A21-91054 Printing of Inserts**

Question 1: Items 9 thru 12 on the bid sheet jump to a size of 8.5x11 front and back tr-folded. In the examples list I only see the smaller 8.5 x3.667 sizes referenced and not any 8.5x11 sizes. Is there an example provided for the two sided 8.5x11's? Are these an optional size for the same information/inserts?

Answer 1: We do not currently have an example. We would like for there to be an optional size for the same information/inserts.

Question 2: Are these all running at the same time so can price as combo or are we quoting individual runs?

Answer 2: I would quote each line item individually. There are instances where the inserts for Baton Rouge Water Company may be two-sided, whereas Baker and Zachary inserts may be one-sided.

Question 3: Also, they are saying bright color. Are they all the same or are they wanting different colors? Do they care about colors? What is considered bright?

Answer 3: Generally we request the Astrobright brand paper. We prefer all inserts be the same color per order. We care about the color in respect to it needing to be noticeable, the color itself does not matter, but the brightness does (i.e. if we select a blue colored paper, we would want it to be similar in color to the Lunar Blue in the Astrobright paper.)